

# How to Organize a New Membership/Group of Employees



**Sign Membership Cards** A signed card indicates your desire to secure bargaining rights through IUOE and protect your future. By law your decision to join the union is strictly confidential.

**The Employer is never told who signed a card nor do they ever know how you vote.**



**Application for Certification** When at least 40% of your co-workers agree to secure their future, an application is sent to the [Ontario Labour Relations Board \(OLRB\)](#) requesting certification by the Union.



**Employer's Response** Your employer has two (2) days to respond to the application.



**Secret Ballot Vote** The OLRB will order and conduct a secret ballot vote within five (5) working days from the date of application.



**Union Certification** Vote requirement for certification is 50% + 1 of the voters. No proxy votes and the OLRB set the date and time.

---

**Congratulations!** You are now a member of IUOE, Local 772, one of the largest International Unions.

---

Now we start working on your behalf.





**Constitution and By-Laws** Your bargaining unit and IUOE will now work on the election of Shop Stewards and a Negotiation Team.



**Notice of Intent to Bargain** IUOE will notify your employer that they wish to meet and negotiate a contract.



**Collective Agreement** A professional negotiator will meet with your bargaining team and the employer to negotiate your first IUOE contract.

The employer is legally bound to bargain with your Union in good faith.

---

## International Union of Operating Engineers Local 772

### Head Office

2605 Binbrook Road,  
Unit G

Binbrook, ON L0R 1C0

phone: 1-800-286-0422

### Ottawa-Area Office

5460 Canotek Road,  
Suite 107

Gloucester, ON K1J 9H1

phone: 613-748-0546

email: [iuoe772hamilton@rogers.com](mailto:iuoe772hamilton@rogers.com)

website: [www.iuoe772.org](http://www.iuoe772.org)