How to Organize a New Membership/Group of Employees

**Sign Membership Cards**  
A signed card indicates your desire to secure bargaining rights through IUOE and protect your future. By law your decision to join the union is strictly confidential.

The Employer is never told who signed a card nor do they ever know how you vote.

**Application for Certification**  
When at least 40% of your co-workers agree to secure their future, an application is sent to the Ontario Labour Relations Board (OLRB) requesting certification by the Union.

**Employer’s Response**  
Your employer has two (2) days to respond to the application.

**Secret Ballot Vote**  
The OLRB will order and conduct a secret ballot vote within five (5) working days from the date of application.

**Union Certification**  
Vote requirement for certification is 50% + 1 of the voters. No proxy votes and the OLRB set the date and time.

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**Congratulations!**  
You are now a member of IUOE, Local 772, one of the largest International Unions.

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Now we start working on your behalf.
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**Constitution and By-Laws**
Your bargaining unit and IUOE will now work on the election of Shop Stewards and a Negotiation Team.

**Notice of Intent to Bargain**
IUOE will notify your employer that they wish to meet and negotiate a contract.

**Collective Agreement**
A professional negotiator will meet with your bargaining team and the employer to negotiate your first IUOE contract.

The employer is legally bound to bargain with your Union in good faith.

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**International Union of Operating Engineers Local 772**

<table>
<thead>
<tr>
<th>Head Office</th>
<th>Ottawa-Area Office</th>
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</thead>
<tbody>
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<td>5460 Canotek Road,</td>
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<td>Suite 401</td>
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<td>Hamilton, ON L9C 6X6</td>
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<td>phone: 1-800-286-0422</td>
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